

## ASSESSMENT COVER SHEET

(To be attached to all essays and assignments)

Due Date: ..... / ..... / .....

**“Computer Crash” is not accepted as an excuse for lateness. In event of a computer problem, your handwritten notes on the topic must still be submitted on the due date.**

Name: .....

Subject: .....

Student Number: .....

Teacher’s Name: .....

Class & Time: .....

Topic (in full): .....

### ASSIGNMENT CHECKLIST:

(To be completed and attached to your assignment)

**This assignment:**

**Tick as appropriate**

- 1 Has been carefully proof read by me and any errors of spelling, grammar and syntax have been corrected. Alternatively, I have had the assignment proof read by a fluent English speaker and any grammatical errors have been corrected.
- 2 There is no plagiarism, as all work from other sources has been correctly acknowledged, using either the author date system or the footnoting method.
- 3 Is typed, or hand written and must be clearly legible and on one side of A4 sized paper only.
- 4 Has a properly formatted bibliography attached.
- 5 Has page numbers and my student number at the top of each page.

I declare to the best of my knowledge and belief that this assignment is my own work, all sources have been acknowledged and that it contains no plagiarism.

Signed: .....

Dated: ..... / ..... / .....

